Complying with the NIH Public Access Policy

**What You Need to Do**

**Step 1: Rights**
- Retain the rights you need to comply with the NIH Mandate

**Step 2: Deposit**
- Ensure that at a minimum your manuscript (MSS), including all peer-review changes and files, is deposited with NIH upon acceptance

**Step 3: Cite**
- Include information on compliance in all progress reports and future grant applications

**How To Do It**

**Include a cover letter with each submission informing the journal you need to comply**

**And**

Do one of the following:
- Publish in a PubMed Central (PMC) Partner Journal
- Review publishing contract and journal web site to see if rights are included
- Modify the contract by including NIH-recommended language
- Purchase from the journal the right to deposit

**Three options are possible:**
- PMC Partner Journal deposits the published version for you
- Journal deposits your MSS; PI must approve final formatting
- You deposit the MSS using the NIHMS system; PI must approve final formatting.

**Three options are possible:**
- Provide PMCID if available, or
- Provide NIHMS ID if available, or
- Report that the article will appear in a PMC Partner journal.

For more information and assistance, see:
http://library2.med.cornell.edu/FacPub/nihpolicy.html
or email: infodesk@med.cornell.edu

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