

Weill Cornell Medical College of Cornell University in New York City is seeking to fill this Academic position.

Position Title: Clinical Medical Librarian

Department: The Samuel J. Wood Library and The C.V. Starr Biomedical Information Center

Status: Full Time, Academic/Faculty – Non-Professorial Track

Salary: Starting salary negotiable

Location: Upper East Side – Manhattan location

Position Summary:

As part of a dynamic team, the Clinical Medical Librarian provides expertise in clinical librarianship and serves as the Balanced Scorecard Champion for the organization. To facilitate organizational systems, the incumbent studies and with various stakeholders identifies key performance indicators and methods for tracking over time. This position reports to the Associate Director for Information, Education and Clinical Services.

1. Provide students, faculty, and researchers, with a variety of information support including, but not limited to, data literacy, information literacy, and scholarly communication services. Answers reference questions, conducts literature searches, provides consultations and promotes the use of Library services and resources.
2. Provide expert search services for systematic reviews and other intensive research projects. Communicate the principles of evidence-based practice, and develop and teach systematic review workshops.
3. Participates in, and assesses the impact of, information services and resources directed at clinical activities that will include: clinic rounds and morning reports, journal clubs, just-in-time evidence-based medicine instruction, expert literature searching, and customized consultation services.
4. Liaisons with healthcare faculty, residents, and students to build information literacy skills, evidence-based practice training, answer clinical questions, and promote Library services, resources and instructional opportunities as part of the Library's clinical support team.
5. Partners with WCM and NYPH department members, especially clinical faculty and residents, on systematic literature reviews, case reports, clinical guidelines, grant-funded research projects, and other informatics projects.
6. Serves as the library's Balanced Scorecard Champion, devise evaluation strategies with key performance indicators for the library and other programs and oversees the ongoing management and sustainment of the library's balanced scorecard.

7. Perform outreach to promote awareness of Library services and resources. Contribute to the development and maintenance of the Library's web site, subject specific Libguides, social media, and other communication mediums. Provide expert feedback from an end user's perspective on web design and functionality issues.

8. Aggregates and analyzes data from a variety of sources to assist individuals and groups with reporting the impact of faculty and institutional publishing and research activities. Contribute to the data tracking, evaluation and reporting activities of the Medical College and the Graduate School of Medical College at WCM.

9. Provide light to medium editing services to help investigators prepare compelling grants before submission. Editing may include changing passive to active voice, reorganizing the flow of content, or suggesting different style techniques, correcting spelling, word usage, grammar and punctuation, as well as cross checking text with tables and figures to ensure correct association.

10. Takes advantage of research and publication opportunities that highlight innovative work to promote the library's visibility within the institution and among peers in the scientific community. Contribute to the profession and represent the Library in the academic, scholarly, and professional community.

12. Performs other job related duties as required.

MINIMUM REQUIREMENTS:

Master's degree in Library Science from an ALA-accredited program. Training and/or experience in clinical medical librarianship. Demonstrated knowledge of the systematic review process and other evidence summaries. Excellent database searching and teaching skills. Excellent technical, written and verbal communication skills for the purposes of teaching, presenting, scholarship, and customer service. Ability to think creatively in developing and promoting the use of library resources and services. Ability to manage multiple projects and work collaboratively in a team environment. Excellent interpersonal, analytical, and organizational skills. Strong service orientation. Ability to establish positive and productive collaborations with faculty and health professionals. Ability to adjust priorities, set goals, and make quick effective decisions in a fast-paced environment.

PREFERRED QUALIFICATIONS

Prior experience with performance management systems, and specifically the Balanced Scorecard. Commitment to engage independently in continuing professional development. Experience with performance management systems, especially the Balanced Scorecard.

Working Conditions: Position requires working in an office environment where there are a few physical discomforts such as dust, dirt, noise and the like. Ability to work off-hours and weekends during periods of heavy work such as during budget season and for emergencies as required. Light travel between office locations, primarily within Manhattan,

is required. Occasional travel to represent the Samuel J. Wood Library at conferences, or to work with affiliates, may also be necessary.

Privacy Notice: This position could have exposure and/or access to Protected Health Information (PHI) or Personally Identifiable Information (PII) as part of normal duties. Access to data within systems that contain significant portions of confidential staff or even medical records may be necessary for completion of daily tasks. This might include participation in teaching within patient care areas such as the hospital.

With regard to HIPAA and protection of employee, student, subject, and patient privacy, it is the responsibility of each WCM employee to limit viewing of PHI and PII to the minimum as necessary to perform assigned duties.

Please email cover letter and curriculum vitae to librecruiting@med.cornell.edu with "Clinical Librarian" included in the subject line.

Founded in 1898, and affiliated with what is now NewYork-Presbyterian Hospital since 1927, Weill Cornell Medical College is among the top-ranked clinical and medical research centers in the country. In addition to offering degrees in medicine, Cornell also has Ph.D. programs in biomedical research and education at the Weill Graduate School of Medical Sciences, and with neighboring Rockefeller University and the Sloan Kettering Institute, has established a joint MD-PhD. program for students to intensify their pursuit of Cornell's triple mission of education, research, and patient care. Weill Cornell Medical College's educational mission emphasizes the importance of combining a strong foundation in the medical sciences with extensive clinical training in patient care. By promoting a true social commitment, stimulating creativity, and fostering independent thought and study, Weill Cornell Medical College continues to cultivate the best of tomorrow's leaders in the field of medicine.

Weill Cornell Medical College is an equal opportunity, affirmative action educator and employer.

We look forward to hearing from you.

<http://weill.cornell.edu>